



All Saint's Academy Trust (ASAT)

Admission appeals

If your child is not offered a place at your preferred school, you can appeal against the decision.

You need to make an appeal within 20 days of receiving the decision letter or email.

If you are thinking of appealing a Reception place for September 2024, please watch this video:

<https://youtu.be/U9nnRicMHOk>

Infant class size appeals

This applies to reception, year 1 and year 2 classes where classes are limited to 30 children. If you're appealing an infant size class limit, your chance of a successful appeal is limited.

An appeal can only succeed if the panel finds one of the following:

- admitting an extra child would not breach the class size limit
- your child would have been offered a place if the admission arrangements had complied with admissions law or were correctly and impartially applied
- the admission authority's decision to refuse a place was not one which a reasonable admission authority would have made in the circumstances of the case

Appeal a decision

For most schools in Essex, you need to complete the online form.

You need to contact the schools not listed on the appeal form or are outside Essex.

<https://forms.essex.gov.uk/default.aspx/RenderForm/?F.Name=DS1vesZu1Gv&HideAll=1>

Other ways to appeal

Download the appeal form if you're unable to make an appeal online.

<https://www.essex.gov.uk/Education-Schools/Schools/Admissions/Pages/Appeals.aspx>

The appeal hearing

You will be invited to present your case to a panel of 3 or more people.

The appeal hearing lets:

- you explain to the panel why you think your child should be given a place at the school
- the admission authority explain why they refused your application

After the appeal hearing

You will receive a letter with the panel's decision within 5 school days. The decision is final and binding on all parties.

If your appeal is successful, your child will be offered a place.

Contact the Statutory Appeals team

Get in touch with the Statutory Appeals team if you need to:

- cancel your appeal
- amend any contact details already given
- submit any supplementary paperwork by post

Statutory Appeals Team
PO Box 11
Chelmsford
Essex, CM1 1LX

Email: statutoryappeals@essex.gov.uk (for enquiries only)

Appeals timetable

For children starting infant, junior or primary school from September 2024

16 April 2024	National Offer Day - parents informed of outcome of application
15 May 2024	Deadline by when appeals should have been lodged
3 June to 17 July 2024	Appeals heard for those lodged by the deadline and where possible, for late appeals Last day of term - 23 July 2024
September 2024 onwards	Appeals heard for any appeals not heard before 23 July 2024

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Address:
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PO Box 11
Chelmsford
CM1 1LX
United Kingdom

Email: statutoryappeals@essex.gov.uk